



Memo

Distribution to Teaching staff UZH
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Information regarding the nomination process for UZH Annual Awards

Each year, as part of the Dies academicus, an Annual Award is granted by each faculty for an outstanding academic work (usually a dissertation). All teaching staff at the University of Zurich are eligible to submit nominations.

As part of the nomination process for the Annual Awards of the University of Zurich, the following information must be submitted to the Dean's Office responsible for your faculty:

Details of the nominated person

- Name, surname, incl. academic titles
- Contact details: address, e-mail address, phone number
- Date of birth
- Matriculation number
- Portrait photo – *portrait photos can be submitted later if necessary*
- IBAN

Information regarding the awarded scientific work:

- Title of the thesis
- Type of work (dissertation or similar)
- Letter of recommendation
- Abstract (approx. one A4 page)
- Laudatio, Guideline for text length: 500 characters → *please follow the model structure (see below)*

Please note: All documents must be submitted to the respective Dean's Office no later than **31 October 2025**. The faculty will select the awardee from the submitted nominations.

Model structure Laudatio (UZH Annual Awards):

[Name, Surname] as researched/treated/examined **subject/topic** in her/his dissertation "**title of scientific work**". [He/she] has used **methods of XYZ (= sentence on the approach/methodology, if applicable, emphasize innovativeness/originality)**. **Finally, a sentence about the main result/result/product and the (social) relevance.**

- Yellow: Placeholder → Here, scientific terminology is possible (to a manageable extent)
- Green: Here the content must be generally understandable, preferably no/little technical terminology.